



**EVIDENCE NEEDED TO OBTAIN THE CERTIFICATE OF ELIGIBILITY FOR
NONIMMIGRANT (F-1) STUDENT STATUS FORM I-20**

Foreign students interested in pursuing graduate studies at the Mayagüez Campus of the University of Puerto Rico (UPRM) must comply with the requirements and procedures explained in the Graduate Catalogue and on the web page of the Office of Graduate Studies: <http://grad.uprm.edu>. All foreign, nonimmigrant students must possess a Certificate of Eligibility for Nonimmigrant Student; best known as "Form I-20 of the U. S. Department of Homeland Security". This document is sent to the student after formal admission has been granted and it has been clearly established that the **student has adequate funds** to pursue his/her studies. Current approximate total expenses for a nonimmigrant foreign student enrolled at UPRM are estimated to be **US \$20,882.00** per academic year (10 months). If the student is awarded an assistantship, and if the assistantship amount is less than the amount officially established to study at the University of Puerto Rico at Mayagüez (UPRM), then the student is responsible for submitting evidence showing he/she is able to provide the difference. As evidence of personal funds available to pursue studies at UPRM, the following **recent documents, official and original (photocopies are not acceptable)** must be submitted to our office.

I. Evidence of Economic Support

- a. Personal bank account or bank accounts belonging to close relatives who are willing to commit the funds in support of the student. Bank account evidence consists of an official bank document certifying in detail when the account was opened, the account number, and the full name of the person holding the account. All documents described above must accurately detail the funds available in local currency, and the equivalent in US dollars at the prevailing exchange rate.
- b. A declared statement/s from the bank account holder/s clearly indicating their relationship to the student and certifying that these funds will be utilized by the student towards his/her studies at the University of Puerto Rico at Mayagüez. **These documents must be officially notarized.**
- c. If applicable, in the case of scholarship recipients, an official document of support from the organization / institution providing funds for undertaking graduate studies at UPRM. The letter of support must clearly indicate the time period of availability of these funds.

II. If not submitted before, evidence of Official Graduation Certification and final transcript of courses.

These documents should be sent as soon as possible by **express mail** or other **express delivery service** to either of these addresses:

POSTAL SERVICE MAILING ADDRESS:

OFFICE OF EQUAL EMPLOYMENT AND IMMIGRATION AFFAIRS
DEAN OF ADMINISTRATION
UNIVERSITY OF PUERTO RICO
P.O. BOX 9000 MAYAGÜEZ PR 00681-9000

Telephone: +1-787-832-4040, extension (2415,5757)
Fax: +1-787-265-5418

PHYSICAL DELIVERY ADDRESS:

UNIVERSITY OF PUERTO RICO
250 CALLE RAMÓN E. BETANCES
OFFICE OF EQUAL EMPLOYMENT AND
OPPORTUNITY AND IMMIGRATION AFFAIRS
207 CELIS BUILDING MAYAGÜEZ PR 00680

Office Hours: 7:45 am – 11:45 am/ 1:00 pm – 4:30pm

Upon receiving the evidence, the **Office of Equal Employment and Opportunity** and Immigration Affairs will be in a position to send the form I-20 using an express carrier service to your permanent address indicated by you in your "Authorization for Payment Method". **You need to complete and return this authorization form, which is included with this document.** Optionally, if you have a contact person at UPRM, you can ask the person to bring a money order for the exact amount necessary to mail the packet.

Revised: November 2013

Tels.: (787) 832-4040, Exts.: 5417, 2415 - Fax (787) 265-5418
<http://www.uprm.edu/decami/eeo/index.html>

